**Ripon City Allotment Society**

**Information for persons applying for plots**

For your name to be entered on the waiting list we need your full name, your address, your email address and a working contact number. If any of this information is missing it will result in your application being rejected.

Please note that a £10 non-refundable deposit will be payable on application which will be offset against your rent upon acceptance of a plot. We will be in touch on how to pay this within 10 working days,

When a plot becomes available we shall try to contact you by telephone or by email. If there is no response within 7 days, then we shall offer the plot to the next person on the list.

If you later show a good reason why you could not respond in time your name will remain on the waiting list, otherwise it will be deleted.

Please ensure that your address, telephone number and email address are kept up to date and that you respond promptly to any telephone message or letter about a plot. It would be very helpful if you would let us know if you no longer want a plot with us at Ripon City Allotment Society.

To update your contact details or to tell us you no longer want to be on the waiting list, please contact:

Gary Tulip garytulip@gmail.com

**Contact details for persons applying for an allotment plot at one of our sites in Ripon.**

The details you provide will be held by the members of the committee. They will only be used to communicate with you to keep you informed of matters relating to the allotments. They will not be shared with a third party or any other organisation. If you do not agree to this then please do not apply.

When you take on a plot there will be a six month probationary period during which you will be expected to
demonstrate your commitment to cultivating and maintaining your plot in order for your tenancy to be confirmed.

**Name:**

**Address:**

**Post code:**

**Telephone:**

**Mobile:**

**Email:**

**Please add a yes or no next to your preferred site. Please refer to the map, and select as many as you like.**

**Gallows Hill Fishergreen Riverview**

**Kirkby Road Bondgate Green Quarry Moor Lane**

**Please send completed form to** **apply@riponallotments.org.uk**